

**HIAL Board Minutes – Wednesday 25<sup>th</sup> August**  
**VIA Microsoft Teams video call & Present at Courtyard by Marriott, Inverness**  
**Airport**

**Board Attendees:** (LJ) Lorna Jack (Chair)  
(IL) Inglis Lyon (Managing Director)  
(JW) Johanna Wallace (Finance & Commercial Director)  
(LS) Loraine Strachan (Non-Executive Director)  
(CH) Chris Holliday (Non-Executive Director)  
(IT) Isabel Todenhofer (Non-Executive Director)  
(EH) Eric Hollanders (Non-Executive Director) - Virtual  
(JM) Jim McLaughlin (Non-Executive Director) - Virtual

**In Attendance:** (GCb) Gary Cobb (HIAL Chief Operating Officer)  
(AS) Andrea Sillars (HIAL Director of HR) - Virtual  
(DS) Denise Sutherland (HIAL Head of Communications) - Virtual  
(JC) Jackie Clark (HIAL Executive Assistant)  
(GCx) Gary Cox (Transport Scotland, Head of Aviation)  
(DM) Darren MacLeod (HIAL Head of ICT & Digital Transformation)

**HIAL Board Meeting Commenced at 15:00 on 25/08/21**

**Spotlight Session 1 – Cyber Security Update**

Darren Macleod (DM) presented slides to the Board on Cyber Security, covering common attacks, insider threats and phishing emails. DM advised how a breach to HIAL systems could occur and what the biggest threats to the company are.

**(Redacted)**

**ACTION:** DM to share presentation and Crisis Comms Plan with Board members  
**(Redacted)**

**DM left the meeting at 16.20**

**Business Case Approvals**

The likely budgetary constraints were discussed. Next year's budget is likely to be around **(Redacted)** while we have projects for a total of around **(Redacted)**. Data is currently being scrubbed

**BC0528F – ILS Upgrade Phase 2 LSI, KOI, SYY, DND**

GCB explained the paper and advised the Instrument Landing System equipment would be procured in this financial year 21/22 and installed next financial year 22/23.

A discussion was had around future year's budgets and the capital plan. **(Redacted)**

*Decision: The Board approved the procurement of 3 (LSI £448.8K, SY Y £308K, KOI £ 590.7K) Instrument Landing Systems. DND £308K held awaiting confirmation on DND PSO and brought back to board for approval when PSO confirmed*

### **BC0559D – Flight Information Display, BEB, WIC, ISY, KOI, SY Y and DND**

GCB explained the flight information display (FID) as being advisory which helps provide situation awareness to HIAL ATCOs. GCB advised the FIDs can be repurposed for use at HIALs smaller airports after transition of ATMS airports.

IL added, to help the board cement the decision it would be worth providing feedback from when the FID demonstration unit was at DND. This would validate the level of risk being carried without having FIDs.

**ACTION:** GCB to acquire feedback from FID demonstration unit used at DND and circulate to Board members.

The Board asked if reference was made in a paper to a previous Board decision, could that previous decision be included within the paper.

*Decision: The Board approved SY Y, BEB, KOI, ILY in principle awaiting the regulatory requirements on FIDs to be published by the UK CAA estimated end of August 21. If slippage occurs into 22/23, the decision to be revisited by Board for affordability. DND and WIC to be phased at a later stage.*

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**HIAL Board Meeting concluded at 17:30**