

DAL Board Minutes

Wednesday 11 December 2024 – Held Head Office, Inverness

Board Attendees:	(LJ)	Lorna Jack (HIAL, Chair)
	(PK)	Paul Kelsall (HIAL, Chief Executive Officer)
	(JM)	Jamie Manson (HIAL, Chief Financial Officer)
	(CH)	Chris Holliday (Non-Executive Director)
	(LC)	Lynne Clow (Non-Executive Director)
	(IT)	Isabel Todenhoefer (Non-Executive Director)
	(LS)	Lorraine Strachan (Non-Executive Director)
In Attendance:	(AG)	Alastair Gleave (HIAL, Chief Commercial Officer)
	(DS)	Denise Sutherland (HIAL, Director of Comms & Corp Affairs)
	(DM)	Darren MacLeod (HIAL, Accountable Manager)
	(GF)	Geordie Farquhar (HIAL, Director of Airport Operations)
	(AS)	Andrea Sillars (HIAL, Chief People Officer)
	(MB)	Michael Bratcher (Transport Scotland)
	(JC)	Jackie Clark (HIAL, Executive Assistant)
Apologies:	(GCg)	Greg Colgan (Non-Executive Director)
	(GH)	Gregor Hamilton (Dundee City Council)

DAL Board Meeting Commenced at 16.44

The chair welcomed everyone to the meeting.

Apologies

Apologies were received from Gregor Hamilton and Greg Colgan.

Declarations of Interest

The Chair took as read the usual declarations of interest unless advised of any change.

Minutes and Matters Arising

The minutes from the meeting held 21st October 2024 were approved for publication.

Chair's Report

The full Chair report is within the HIAL minutes 11.12.24. [Link here.](#)

Safety, Security & Environment Committee (SSEC) Update

The full SSEC report is within the HIAL minutes 11.12.24. [Link here.](#)



Dundee Airport

Port-adhair Dhùn Dè

People Committee Update (PC)

LC provided an update to the DAL Board on the progress of the P&G project.

DAL Business Reporting Pack

DM updated the Board on the Dundee Corporate Investigation which was due to irregularities in the security operation. Following investigations, further training, guidance and support has been provided to the team. DM explained the reason behind the high number of working days lost within the year.

DM advised a business case for the Direction Finder would be presented at a future DAL Board for approval.

The DAL noted the better than budget financial performance, however noting the worse than previous year performance based on the increase in subsidy grant. A column for previous years figures to be included on the financial performance slide.

ACTION: JM to include a column for prior year figure within the financial performance slide.

JM briefed the Board on the Capital spend for 2024/25 advising the AGL replacement capital project spend is at risk due to a revised business case and may slip into next year.

DAL – Papers for Note

Decision: The Board approved the amendments made to the revised Corporate Governance Handbook.

DAL Board meeting concluded at 16:49

Date of the next meeting: 24th February 2025 via Microsoft Teams

No	Reason for Redaction
1	Withheld for reasons of commercial interests
2	Withheld as the information constitutes personal data
3	Withheld as disclosure of the information will endanger the physical or mental health or safety of an individual
4	Withheld as disclosure will prejudice the effective conduct of public affairs